



## Early Education and Care Preschool Director JOB POSTING

The South Boston Neighborhood House is seeking an energetic person(s) with a genuine enthusiasm for working with children to fill the following positions in our Preschool Program. We are looking for qualified individuals to join our dedicated team of human service professionals committed to enhancing family and neighborhood life in South Boston.

### **Preschool Program Director**

The Director works under the supervision of the Director of Early Education and Care Programs and in collaboration with the Teaching Team and program staff to design, implement and evaluate a challenging, safe, and fun educational program for children ages 2.9-5 years. The Director is responsible for the overall quality of the program including but not limited to supervision, outreach, enrollment, reporting, training, communication, and day-to-day operations. He/she is obligated to meet and maintain standards set by regulating agencies such as the Department of Early Education and Care (EEC), Department of Education, Boston Public Schools – Universal Pre-Kindergarten (UPK), as well as meet and maintain standards set by the South Boston Neighborhood House and all funding sources. The Director is responsible for ensuring that the program is meeting and maintaining all SBNH policies and procedures.

### **Qualifications:**

Director must meet the following set of requirements:

- Master's Degree in Early Childhood Education, Child Development, Psychology, or a related field
- Demonstrated supervisory experience necessary
- Department of Early Education and Care (EEC) Director Qualified

Preferred: Valid Driver's license and willing to obtain a 7-D Driver's license (to transport children in the SBNH Van (preferred))

Full time hours (40 hours) between 7:30a.m. – 5:30p.m. Mon. – Fri.

Permanent (after sixth month probationary period)

**The South Boston Neighborhood House is an Equal Opportunity Employer that encourages applications from persons with disabilities and members of underrepresented groups.**

### **How to Apply:**

**Qualified applicants should submit a cover letter and resume to:**

Kathy Lafferty, Executive Director  
South Boston Neighborhood House  
136 H Street  
South Boston, MA 02127  
Or email [Klafferty@sbnh.org](mailto:Klafferty@sbnh.org)