



## JOB POSTING

### **Education and Career Development Youth Program Counselor**

The Program is designed to give teens the opportunity to participate in educational, employment and recreational activities that provide self worth and provide them with positive experiences. The goal of the program is to provide adolescents with an environment that is conducive to learning and school achievement. The productive and nurturing environment hopes to motivate teens to become more aware of his/her society and to be prepared for further education and the competitive job market. The Adolescent Program at the South Boston Neighborhood House is a combination of program components including but not limited to educational support, summer employment and internship programming, recreation activities, civic engagement opportunities and Girls Group and BoysII Men programming.

The Youth Program Counselor position is an 8-10 hour/week position within the Education and Career Development Program. Although the responsibilities of each component of the position may vary, the general goal of the position is to enhance the development of the Adolescent participants who are involved in each component – Education, Employment, Summer Leadership Internship Program (SLIP) and Girls Group and BoysII Men programming.

### **Program Responsibilities:**

- To plan, implement and participate in the recreational, educational, social, athletic and cultural events for the Girls Group program as outlined in the grant/contract.
- To conduct a needs assessment of the community and girls to formulate a plan of activities that relates to the program's goals.
- To follow up on all girls group activities to evaluate the success of each event as it relates to the needs of the adolescents.
- Provide extensive outreach to the community to recruit girls for various programs.
- To work with a team approach to servicing girls in a multi-service agency.
- To become involved in community activities and networks that is appropriate and beneficial for the girls in our program.
- To attend staff trainings and workshops designated by your supervisor.
- To carry out other tasks designated by the supervisor

### **How to Apply:**

#### **Qualified applicants should submit a cover letter and resume to:**

Caitlyn (DeCarlo) Murphy, Program Coordinator  
South Boston Neighborhood House  
136 H Street  
South Boston, MA 02127  
Or email [Cdecarlo@sbnh.org](mailto:Cdecarlo@sbnh.org)